

Special consideration policy

Introduction

Special consideration is any adjustment given to a student who has temporarily experienced an illness or injury, or other event outside of their control at the time of the exam that significantly affects their ability to take the exam or their ability to show their knowledge and understanding in the exam. Special consideration is only for things that happen immediately before or during an exam that has a material impact on the student's ability to take the exam, or on their performance.

To be eligible for special consideration, a student must have covered the whole course and would have been fully prepared if not for the temporary illness, injury, or other uncontrollable event. A special consideration may be for an individual (e.g., a candidate becomes ill the day of the exam) or a group of candidates (e.g., an exam is interrupted by a natural disaster).

Students may be eligible for special consideration if:

- Performance in the exam is adversely affected by an event outside of their control. This may include a temporary, temporary injury, bereavement, or exam room condition.
- Reasonable adjustments which were agreed in advance of the exam proved inappropriate or inadequate.
- The application of special consideration would not mislead the user of the certificate as to the student's ability to satisfy the qualification's assessment criteria.

Students will not be eligible for special consideration if:

- If your education was disrupted, either by a pandemic or for any other reason.
- If any part of your assessment is missed due to personal arrangements including holidays, medical appointments, or unauthorised absence.

Applying for special consideration

The WSET School London Exam Team will submit a **Special Consideration Application Form** to WSET within **seven working days** of the affected exam date.

If there has been serious disruption during an exam, in cases of serious disruption during the examination, the Exams Officer **must** submit a detailed report of the circumstances and students affected when returning the completed exam papers.

The WSET School London Exam Team will keep records of all applications for special consideration.